

## CHIPPENHAM AREA BOARD

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### MINUTES OF THE CHIPPENHAM AREA BOARD MEETING HELD ON 25 MARCH 2019 AT COUNCIL CHAMBER - WILTSHIRE COUNCIL OFFICES, MONKTON PARK, CHIPPENHAM SN15 1ER.

#### Present:

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Vice-Chairman), Cllr Howard Greenman (Chairman), Cllr Melody Thompson and Cllr Clare Cape

#### Also Present:

##### **Town and Parish Councillors**

Chippenham Town Council – Cllr Teresa Hutton, Cllr Nina Phillips  
Langley Burrell Parish Council – Julie Hoskins, Sue Webb  
Castle Combe Parish Council - Fred Winup

##### **Partners**

Lee Stripe, Cyber Prevent & Protect Officer, Digital Investigations and Intelligence Unit, Wiltshire Police  
Kieran Hall, Cyber Prevent & Protect Officer, Digital Investigations and Intelligence Unit, Wiltshire Police

##### **Wiltshire Council Officers**

Diane Ware (Principal Technical Officer), Ollie Phipps (Chippenham Community Engagement Manager), Jim Brewster (Democratic Services).

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#### 14 **Chairman's Welcome and Introductions**

The Chair welcomed everyone to the meeting.

#### 15 **Apologies**

Apologies for absence were received from Cllr Baroness Scott of Bybrook OBE.

#### 16 **Minutes**

##### **Resolved**

**The minutes of the meeting held on Monday 4 February 2019 were approved.**

17 **Declarations of Interest**

There were no declarations of interest.

18 **Chairman's Announcements**

The Local Government Boundary Commission for England had announced 98 Wiltshire electoral divisions to apply to local elections in May 2021. A further consultation will run from 5 February – 15 April 2019. This will be the final opportunity for any parties to comment upon the proposals. The consultation is on the Commission's website.

The Chair announced that Area Board meetings will no longer be using disposable coffee cups and requested that anyone wishing to have a hot drink at future meetings bring their own cup.

19 **Parish and Partner Updates**

The Chair noted and thanked Kington Langley Parish, Wiltshire Clinical Commissioning Group, Healthwatch and Community Policing for their updates.

Cllr Peter Hutton gave an update from Street Pastors on their pastoral work following the fatal accident on Hill Rise on 19 March 2019.

20 **Wiltshire Highways Maintenance Chippenham**

**Resolved**

**The Chippenham report of Wiltshire Highways Maintenance plan was approved.**

21 **Major maintenance - Chippenham**

Diane Ware, Principal Technical Officer, gave a presentation on road re-surfacing work that; outlined budgets five years ahead, described how budgets were allocated, set out how road condition was monitored and outlined how different technical and material options were deployed by the authority. Emphasis was placed upon the value of local feedback in setting priorities for remedial work.

The discussion that followed noted that local perception of poor roads benefits from the context of the condition of the road network as a whole.

Questions of how particular sites could be re-surfaced, the longevity of repairs, the extent to which accidents informed priorities, the use of recycled plastics and the responsibilities of other contractors such as utility companies were answered by Diane Ware.

The Chair thanked Diane Ware for her interesting and informative presentation.

22 **Cyber Crime Workshop**

Lee Stripe, Cyber Prevent & Protect Officer, gave a presentation on cyber security that indicated the scale of the problem and distinguished between crimes that can only be committed online and crimes that are enabled by digital technology.

Examples of typical crimes that are enabled by digital technology were given, alongside advice on technology, good practice on setting passwords and use of back-up options.

The debate that followed addressed local examples of cyber crime, clarified best practice and explored communication channels to raise further awareness.

23 **Local Youth Network**

**Resolved**

**The following funding grants were approved**

- **Youth Club Night @ The Neeld £250.00**
- **The Power of Food Workshops £160.00**

24 **Community Area Grants**

**Resolved**

**The following funding grants were approved**

- **Kington Langley Parish Council £5000.00**
- **Olive Branch Counselling £5000.00**
- **Kington Langley Croquet Club £2500.00**
- **Families Out Loud Launch Funding £1700.00**
- **Ivy Community Garden £800.00**
- **Sphero Youth Café Equipment £499.94**
- **Chippenham Olympicparalympics £2000.00**

25 **Urgent items**

There were no urgent matters.

(Duration of meeting: 19:05 – 20:55)

The Officer who has produced these minutes is Jim Brewster of Democratic Services,  
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